

**Board of Public Works and Safety
Regular Meeting Minutes
November 17, 2014**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Assistant Superintendent Rocky Stultz, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Records Clerk Kristi Bruther, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Public Comments

There were no public comments.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held November 3, 2014
2. Board of Works Claims.
 - #110714 BOW Utilities in the amount of \$37,641.42
 - #110814 Sewer Utilities in the amount of \$451.16
 - #110414 RDC Contracts/Utilities in the amount of \$173,808.61
 - Payroll in the amount of \$304,148.35
 - #111714 BOW General Obligations in the amount of \$117,592.87
 - #111614 Sewer Utility General Obligations in the amount of \$60,217.94
 - #111514 Sewer Utilities in the amount of \$31,178.60
 - #111414 BOW Utilities in the amount of \$201,041.32
 - #111214 RDC Contracts/Utilities in the amount of \$370.00

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Amended 2015 Sewer Billing Budget - Clerk-Treasurer Alexander presented a revised 2015 Sewer Billing budget explaining that the original unintentionally omitted a portion of the Fleet Maintenance Mechanic's annual salary. Mr. Barnett, seconded by Mr. Swinehamer, made a motion to approve the amended 2015 Sewer Billing Budget. A voice vote was taken with all members stating aye. The motion carried.

New Business

Request to Allow Signage in the Right-of-Way at 165 E. Jefferson Street for T-Shirt

Express – Mr. Scott Brown speaking on behalf of T-Shirt Express requested the Board's approval of the installation of a new sign for T-Shirt Express located at 165 E. Jefferson Street that is located above and in the right-of-way. Mr. Barnett, seconded by Mr. Swinehamer, made a motion to approve. A voice vote was taken with all members stating aye. The motion carried.

2015 Service Contracts between City of Franklin and: (1) Access Johnson County (2) Boys & Girls Club (3) Girl's Inc. (4) Helpline of Johnson County (5) Johnson County Senior Services (6) Discover Downtown Franklin (7) Leadership Johnson County - Mayor

McGuinness presented 2015 service contracts for seven agencies: (1) Access Johnson County (2) Boys & Girls Club (3) Girl's Inc. (4) Helpline of Johnson County (5) Johnson County Senior Services (6) Discover Downtown Franklin (7) Leadership Johnson County. City Attorney Gray disclosed a conflict of interest as serving on a couple of the above agency's board. Mr. Swinehamer, seconded by Mr. Barnett, made a motion to approve the following contracts:

1. Access Johnson County in the amount of \$18,500.00
2. Boys and Girls Club in the amount of \$26,000.00
3. Johnson County Senior Services in the amount of \$12,000.00
4. Leadership Johnson County in the amount of \$2,000.00
5. Discover Downtown Franklin in the amount of \$15,000.00
6. Girls, Inc. in the amount of \$22,000.00
7. Helpline of Johnson County in the amount of \$3,000.00

A voice vote was taken with all members stating aye. The motion carried. City Attorney Gray requested that Johnson County Development Corporation be requested to retain records for ten years consistent with the City's retention policy.

Abandoned and Blighted Tax Delinquent Property Update - Community Development Specialist Oliver appeared before the Board to provide them with an update on the status of some abandoned and blighted tax delinquent properties. She explained that there are four properties that have been maintained by the City, that have thousands of dollars in past due liens and property taxes: 544 West Jefferson Street, 420 West Jefferson Street, 280 Circle Drive, and 934 Johnson Avenue. Ms. Oliver requested that the City move forward with obtaining a tax certificate from Johnson County for these specific properties. City Attorney Gray explained the process. A new law allows a government entity to "give" the property to another government entity. Ms. Gray explained that there are minimal costs to the City that can be funded through the existing Community Development Department or Board of Public Works and Safety for expenses such as title work and insurance, advertising and legal fees. A discussion was held. The Board agreed to allow the City to continue to move forward with this process, with the understanding that there is a 120 day redemption period.

Other Business

Request to File Liens on Unkempt Property - Mr. Barnett, seconded by Mr. Swinehamer made a motion to approve. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

DPW Superintendent Rick Littleton presented the members with a map of sanitary sewer rehabilitation areas – part 3 and requested the Board's permission to move forward with the RFP process. This section includes areas along Yandes Street and Hurricane Street. Mr. Barnett disclosed that he works for Miller Pipeline.

Community Development Director Linke announced that the Redevelopment Commission (RDC) will meet Tuesday, November 18, 2014 at 8:00 a.m. She also announced that the meeting schedule for Franklin Development Corporation for November and December has been consolidated into one meeting to be held on December 11, 2014.

Street Commissioner Jones communicated that his department has started snow removal and street treatment.

City Engineer Travis Underhill communicated that several street projects have been delayed due to inclement weather. North Main Street is open and work will continue as weather allows.

City Attorney Gray provided an article concerning the texting by the Terre Haute City Council stating that texting between council members during a meeting could be considered a violation of the Public Access law.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:36 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 11/25/2014

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer